

# Sales Workbook

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Your assignment is to create a sales workbook for your store. You need the following columns:

- Item – This is a list of the items you are selling – at least six items
- Cost – This is how much you have to pay for the item
- Sales price – this is how much you are charging your customers for the item
- Profit – this has to be a formula. How much do you make on each item.
- Percent profit – also a formula. Divide the profit by what you paid for the item.
- Number sold how many of these items did you sell
- Total profit – another formula. Profit on each item times how many items you sold

Format the worksheet as we have done (make it look fancy)

Add a total row, average row, maximum row, and minimum row below the information

Add the following conditional formatting rules

- The highest percent profit item should have lettering turn green
- The lowest percent profit item should have lettering turn red.
- The highest total profit should get a light green background
- The lowest total profit should get a pink background
- Highest two items in the sales price row should get a yellow background

After you have all of this done, you will need to make three charts.

- Make a 3D COLUMN chart of the percent profit. Add data labels and all three titles
- Make a 3D Pie Graph of the total profit. Add data labels and titles.
- Add a 3D ROW chart of item price.

All of these charts should be on new sheets.

Submit the finished product to the exchange drive under the folder: Sales analysis Workbook. Be sure to put your name on it.

**THIS IS A BIG TEST GRADE.** Do well on it.